

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Marvin Johnson
Job title Detention Officer Employee # _____
Effective Date 02-08-2016

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____
Rate of Pay \$11.96
new position or replacement if so, whom? Petrite Gathrite

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Major Chuck Haskal Signature [Signature] Date 2/5/2016

Forward to Administration for Paperwork Processing

Administrative paperwork:

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Patrick Neal
Job title Detention Officer Employee # _____
Effective Date 02-08-2016

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? Dustin Gardner
Rate of Pay \$ 11.96

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Major Chuck McNeal Signature [Signature] Date 2/5/2016

Forward to Administration for Paperwork Processing



Administrative paperwork

	initials	Date
Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department: Madison County Detention Center
Job title: Detention Officer
Effective Date: 02-05-2016

Employee Name: Courtney Hakvey
Employee # _____

Hire

Full-time Part-time Temporary

Hourly Salaried

Position: _____

new position
or replacement

if so, whom?

Michael Genesse

Rate of Pay: \$11.96

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____

To Position: _____

Rate of Pay: \$ _____

Rate of Pay: \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name: Major Chuck McNeal

Signature: [Signature]

Date: 02-5-2016

Forward to Administration for Paperwork Processing

Administrative paperwork:

	initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

Shelton Vance

From: Sharon Jernigan <sjernigan@rankincounty.org>
Sent: Wednesday, February 03, 2016 11:01 AM
To: Shelton Vance
Subject: RE: John K. (Bubba) Bramlett, Jr.

Oops – I think I forgot to add Ashley Allen to the increased pay list. She is an Asst. DA whose salary should be increased January 1, 2016 to \$107,015.00. Can we please make this effective back to Jan. 1? It is statutory as is John k. (Bubba) Bramlett's.

From: Shelton Vance [mailto:Shelton.Vance@madison-co.com]
Sent: Thursday, January 28, 2016 11:37 AM
To: Sharon Jernigan
Cc: John Bramlett
Subject: RE: John K. (Bubba) Bramlett, Jr.

This pay increase was not acknowledged by the Board prior to January payroll being completed. It will be presented Monday. Afterward, we will issue payment for the difference of the pay rates.

Shelton

From: Sharon Jernigan [mailto:sjernigan@rankincounty.org]
Sent: Monday, December 07, 2015 11:49 AM
To: Shelton Vance
Cc: John Bramlett
Subject: John K. (Bubba) Bramlett, Jr.

Please increase Bubba's annual salary to \$113,310.00 effective January 1, 2016 per House Bill No. 484 which amends 25-3-35, MS Code of 1972.

Thanks,

Sharon Jernigan
Office Administrator
District Attorney's Office
20th Circuit Court District
(601) 825-1472 main
(601) 824-7118 direct
sjernigan@rankincounty.org

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MADISON COUNTY
PERSONNEL ACTION

Madison County

Department: Detention Center
Job title: Detention Officer -
Effective Date: 02-21-2016

Employee Name: Andria Crater
Employee #: 11640

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____
new position or replacement if so, whom?

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: 1/ Sgt. Booking Dept.
Rate of Pay: \$15.64

To Position: Lieutenant - Booking Dept. Case Manager
Rate of Pay: \$17.38

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name: Mayor Chuck McNeal Signature: [Signature] Date: 02/18/2016

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Madison County

Department: Detention Center
Job title: Detention Officer
Effective Date: 02-21-2016

Employee Name: Gratiana Handy
Employee #: 3937

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____
new position or replacement if so, whom?

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: Corporal - Booking Dept. To Position: M/Sgt. - Booking Dept. / Case Manager
Rate of Pay: \$14.20 Rate of Pay: \$15.64

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name: Major Chuck McNeal Signature: [Signature] Date: 02-11-2016

Forward to Administration for Paperwork Processing

Administrative paperwork

	initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____